

## **Directions for completing the William B. and Virginia S. Rolofson Scholarship**

Many scholarship opportunities are available through the Lincoln Community Foundation including the **William B. and Virginia S. Rolofson Scholarship**. This scholarship is for students who are members of St. Luke United Methodist Church (Lincoln, NE) or Raymond, NE United Methodist Church. Please refer to separate guideline document for additional criteria.

**Students may find information about our scholarships by using this link:**

<https://lcf.academicworks.com/>

Using the link above students will create an account by supplying an email and password. If they accessed the system in previous years, they may simply Sign In with their username and password. Once logged in, applicants will have access to the online general application form. A current transcript and the first page of the FAFSA report with the EFC (Expected Family Contribution) value are required for all applications.

Based on information provided in the submitted general application, students are **automatically matched to scholarships for which they are fully eligible**. Students will see these “auto-matched” scholarships on their account's “**My Applications**” tab.

There are also scholarships, such as the **William B. and Virginia S. Rolofson Scholarship**, which require additional information beyond the general application. After the general application is submitted, additional scholarships can be seen on the account's “**Recommended Opportunities**” tab. Please read the information and criteria carefully to determine if you are eligible for these. “Recommended” does not mean that you are necessarily eligible. **To apply, students must click on the individual “Apply To” buttons to finish and submit.**

For example, the **William B. and Virginia S. Rolofson Scholarship** requires you confirm your membership at either St. Luke's or Raymond United Methodist Church and to submit a reference email address from a pastor, staff, or church leader from your church. References will automatically receive a link to fill a reference form directly within the system. It is important to note that the deadline for references is the same as that of the application. It is also very important to apply well enough ahead of the deadline to allow references to respond! After submitting, these applications will also appear on the “My Applications” tab.

**The application deadline for most scholarships, including the Rolofson Scholarship, is March 15, 2023.**

If you have any questions regarding our application process or about our scholarships in general, please contact Trish Reimer at [trishr@lcf.org](mailto:trishr@lcf.org) or (402) 474-2345.